

CHILD NUTRITION PROGRAM CHARGED MEAL POLICY

The Child Nutrition Program operated by Gadsden City Board of Education shall follow all applicable state and federal guidelines. No person may receive a meal without appropriate payment to the CNP program.

CNP CHARGED MEAL PROCEDURE

It is the intent of Gadsden City Board of Education to provide a nutritious breakfast and lunch for each student during the school day. It is the responsibility of the Child Nutrition Staff, the principal and the Central Office Staff to ensure participating students are provided a meal. It is the policy of Gadsden City Board of Education to comply with all federal regulations pertaining to the National School Breakfast and National School Lunch programs. K-3 grade children and special needs children must be provided a reimbursable meal even if the student does not have sufficient funds to pay for the meal. It is the responsibility of the parent or guardian to pay for meals a student purchases and any ala carte item. In the event any student reaches a negative balance, attempts will be made to collect said negative balance. Parents will be notified via email, written note or verbally when a child has a low/negative balance. Parents/Guardians also have the ability to create an online account for the child to check balances and add funds to the child's account at any time. Gadsden City Schools will not allow the charging of any adult meal or any ala carte items. When the school year ends, a report will be given to the school principal detailing any child with an unpaid CNP balance. These children will become the responsibility of the principal for payment. Payment for unpaid student balances will be due to the CNP department within two weeks of receipt of the unpaid balance report.